Republic of the Union of Myanmar
Ministry of Planning and Finance
Modernization of Public Finance Management Project (MPFMp)

Request for Expressions of Interest for
Individual Consultants – National IT Expert for Treasury Department

Country: Republic of the Union of Myanmar
Name of the Project: Modernization of Public Finance Management Project (MPFMp)
Consulting Services: National IT Expert for Treasury Department (Individual Consultant)
Duty Station: Nay Pyi Taw, Myanmar
Project ID No.:   P144952
Credit/Grant No.:   Credit No 54020-MM, Grant No TF01719
REOI No.:   MPFMp-C1-C504
Procurement Plan Ref.:   C504
Advertising Date: 28 January 2019
Closing Date: 18 February 2019

BACKGROUND
The Government of the Republic of the Union of Myanmar has received financing in the amount of US$ 30 million equivalent from the World Bank, and US$25 million grant from the UK and Australian governments toward the cost of the Modernization of Public Finance Management Project, and it intends to apply part of the proceeds to payments for goods and consulting services to be procured under this project.

The project has five components:
  a. Improving revenue mobilization through bringing more revenues from natural resources on budget and strengthening tax administration
  b. Responsive Planning and Budget Preparations
  c. Supporting Effective Budget Execution and Financial Reporting
  d. Fostering External Oversight and Accountability
  e. Establishing a Sustainable Institutional Platform and Skills-base for PFM
For a more detailed understanding of the scope of the Project and its Governance and organizational structure, kindly consult the project appraisal document (PAD) (see link) http://www-wds.worldbank.org/external/default/WDSContentServer/WDSP/IB/2014/04/16/000442464_20140416102035/Rendered/PDF/PAD9250P1449520C0disclosed040140140.pdf

Information Communication and Technology in MPFMp
The MPFMp supports ICT Infrastructure enhancement for all Implementing Agencies (IA) of the project, ICT is a tool for modernization of systems and processes. For each individual IA it is necessary to develop its own ICT infrastructure, systems and solutions that can allow it to implement specific software solutions that facilitate it to efficiently measure, record, store, analyze, understand & share information (electronic, visual or audio) in order to make informed decisions and provide accurate real time management of this data.

The main goals of the ICT enhancement for Treasury Department (TD) are therefore summarized
as follows:
  • To establish a shared, reliable, robust and secure infrastructure for connecting, hosting and managing the Software Applications of Treasury Department.
  • To facilitate consolidation of TD services, applications and infrastructure and provide much functionality for Centralized data repository, Secure Data Storage, Remote Management and Service Integration, etc.
  • To provide better operations/management control and to minimize overall cost of Data Management, Server Management, IT management, deployment and other costs for TD.
  • To ensure the smooth operation of the application systems used by TD.
  • To host high performance transactions, distribution, registry and other systems requiring high availability.
  • To host TD website/s, applications and databases pertaining to application systems.

Treasury Department is now seeking to recruit a national ICT technical expert to assist Treasury Department (TD) to carry out the development and implementation of the modernized ICT services and to build ICT capacity of the staff.

The Assignment

This work will specifically include:

- *Capacity Building*:
    - Work with the TD ICT Staff to assess existing ICT skills, and to enhance IT skills of all TD staff.
    - Draft the requirements for the creation of a Training and Research Lab
    - Develop an integrated Training Program in conjunction with external training partners, to include: Basics of ICT, data management, server management, information security, network administration, network technical support, applications support, ICT usage policies and all other related matters.
    - Provide Knowledge Transfer to all TD staff as required.
- *Assessment of Operational Requirements*:
    - Work with the TD to assess current and future ICT needs and Report to TD Management.
    - Conduct an analysis of all existing ICT infrastructures (e.g. hardware, network, connectivity, software (SW) applications and processes) identifying any enhancements required.
    - Advise on any required business process changes necessary, with relevant impacts on ICT infrastructures identified.
    - Document all existing and new ICT processes, training and capacity building in the form of reports and manuals as appropriate.
- *Technical support and Implementation*:
    - Provide technical support to the TD focal point for Treasury ICT requirements.
    - Assist in the preparation of all materials, documents and processes related to the procurement of all ICT Hardware and Software Solutions.
    - Work with management to develop a suitable IT Development and Support Department to Implement, Operate and Maintain all future ICT Networks and Solutions for the Treasury Department.
    - Provide technical and logistical support for all on-going Treasury ICT operations and projects.
    - Work with external ICT support vendors to secure their support of Treasury ICT operations and projects.
    - Provide support to the procurement process in writing technical specifications for the requirements and in the evaluation of technical proposals in the bids/tenders.

Deliverables/Reports

This will be based on the specific tasks outlined in the section above and confirmed at contract negotiations. The following are the deliverables.

- Report on assessment of ICT skills available and manpower planning
- Requirements for a Training and Research Lab.
- Training Program developed.
- Training materials for knowledge transfer.
- Report on TD's current and future ICT needs analysis and requirements
- Manual on ICT process
- Manual on training and capacity building
- Technical specifications as required by TD
- Monthly progress reports

Qualifications and Experience

The Consultant is required to demonstrate the following as a minimum:

- A university degree in IT with preferably at least 5 (five) years of experience in Project Management in the ICT sector in Myanmar.
- Alternatively, at least 10 years ICT Project Management experience, of which preferably at least 5 years should have been in Myanmar.
- Experience and familiarity with the institutions and key stakeholders for the ICT sector in Myanmar.
- Experience and familiarity with ICT infrastructure in Myanmar.
- Excellent communication skills in Myanmar (Essential) and English (Desired).
- Ability to draft clear and concise technical and strategic reports and guidelines.

- Experience working with a Technical Project Management team.

REPORTING

The Consultant will report and be accountable to the Director General and/or designated supervisor on the quality and timeliness of the deliverables/outputs specified in previous paragraph. The supervisor/s of the Consultant will be the ICT focal point assigned in Treasury Department.

DURATION OF ASSIGNMENT

The assignment is for an estimated duration of 6 months. This is a full-time assignment. Consultant will be subject to a performance review within 3 months into the position; contract may be extended beyond the 6 months period, subject to the needs and mutual agreement. The location of the assignments is in Nay Pyi Taw, Myanmar.

The Ministry of Planning and Finance now invites expressions of interest from qualified and experienced individual consultants to undertake the abovementioned services. A consultant will be selected in accordance with the procedures set out in section V of the World Bank's *Guidelines: Selection and Employment of Consultants by World Bank Borrowers* (January 2011, revised in July 2014).

Expressions of interest must be submitted in duplicate copies to the postal address below or sent to the email addresses no later than **18 February 2019** (before 16:00 hours). Only short-listed candidates will be notified on next follow-on steps.

Please mention the following in the subject line of the email:
Modernization of Public Financial Management Project
Reference: MPFMp-C1-C504
To the Attention of:
Daw Si Si Pyone, Director General, Treasury Department, Office Building No. 34, Nay Pyi Taw, Myanmar
Email ids: sisipyone@gmail.com, khinsoeoo@gmail.com, thantzaw.bd@gmail.com

AND copy to:
Email ids: zawnaing652011@gmail.com & mmt.budget@gmail.com

Website: http://www.mopf.gov.mm